



## **FORTHCOMING EXECUTIVE DECISIONS**

**24 August 2015 - 28 February 2016**

**This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions**

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views or to request further information.

## **LIST OF FORTHCOMING EXECUTIVE DECISIONS**

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not included in the Policy Framework (Constitution Appendix 3) or significant changes to established policies
- (c) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been

taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email [louise.whitaker@kent.gov.uk](mailto:louise.whitaker@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr John Simmonds	Cabinet Member for Finance & Procurement
Mr Mathew Balfour	Cabinet Member for Environment and Transport
Mr Gary Cooke	Cabinet Member for Corporate and Democratic Services
Mr Mark Dance	Cabinet Member for Economic Development
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Health
Mr Roger Gough	Cabinet Member for Education & Health Reform
Mr Mike Hill	Cabinet Member for Communities
Mr Peter Oakford	Cabinet Member for Specialist Children's Services
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

## FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY

Summary of all forthcoming executive decisions in date order

Date	Subject Matter	Decision Maker	Key Decision	Page No.
September 2015	Delegation of care and support functions under the Care Act 2014	Cabinet Member for Adult Social Care & Public Health	Yes	1
Not before February 2015	Postural Stability Services	Cabinet Member for Adult Social Care & Public Health	Yes	3
Not before September 2015	Kent Teenage Pregnancy Strategy 2015 - 2020	Cabinet Member for Adult Social Care & Public Health	Yes	4
Not before September 2015	Customer Service Policy	Cabinet Member for Commercial & Traded Services	Yes	6
Not before March 2015	Herne Bay Gateway - temporary relocation of library services	Cabinet Member for Community Services	No	7
Not before October 2015	Former Shepway Resource Centre, Folkestone - Disposal	Cabinet Member for Corporate & Democratic Services	Yes	8
Not before December 2014	Closure of Property Enterprise Funds 1 & 2	Cabinet Member for Corporate & Democratic Services	Yes	9
Not before October 2015	Nautical Mews Development, Cliftonville	Cabinet Member for Corporate & Democratic Services	Yes	10
Not before October 2015	Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.	Cabinet Member for Corporate & Democratic Services	Yes	11
Not before March 2015	Lawn Primary School, Gravesend - New Playing Field	Cabinet Member for Corporate & Democratic	Yes	12

		Services		
Not before December 2014	Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment	Cabinet Member for Economic Development	Yes	13
Not before April 2015	Co-location of Community Safety Team with personnel from Kent Fire and Rescue Service and Kent Police	Cabinet Member for Environment & Transport	No	15
September 2015	Care Leavers Support Policy	Cabinet Member for Specialist Children's Services	Yes	15
November 2015	Proposal for the delivery of Supported Lodgings for Kent Care Leavers	Cabinet Member for Specialist Children's Services	Yes	18
July 2015	Growth Without Gridlock	Cabinet	Yes	19
July 2015	Community Learning and Skills - Facing the Challenge Review	Cabinet	Yes	21
Not before December 2015	Property Disposals at Dumpton Park Drive, Broadstairs and Freemen's Way, Deal	Cabinet Member for Corporate & Democratic Services	Yes	22
September 2015	Strategic Acquisition, Maidstone	Cabinet Member for Corporate & Democratic Services	Yes	24
Not before July 2015	Establishment of a Voluntary Adoption Agency for Kent	Cabinet Member for Specialist Children's Services	Yes	25
Not before August 2015	Kent Community Hot Meals delivery service	Cabinet Member for Adult Social Care & Public Health	Yes	26
October 2015	Commissioning of Advocacy Services for Vulnerable Adults	Cabinet Member for Adult Social Care & Public Health	Yes	27
Not before November 2015	Legal Services Procurement Project	Cabinet	Yes	29
September 2015	Back Office Procurement	Cabinet	Yes	31
Not before April 2015	Proposed extension to the Highways Term Maintenance Contract currently let to Enterprise AOL (now Amey)	Cabinet Member for Environment & Transport	Yes	32
Not before September	Contract Extension for School Public Health Services and	Cabinet Member for Adult	Yes	33

2015	Young People's Substance Misuse to 30 September 2016	Social Care & Public Health		
Not before September 2015	Contract Extensions for Living Well/Ageing Well Services (Smoking Cessation, Health Checks, Health Trainers and Healthy Weight) to 30 September 2016	Cabinet Member for Adult Social Care & Public Health	Yes	35
Not before September 2015	Entering into a Contract for Health Visiting Services	Cabinet Member for Adult Social Care & Public Health	Yes	36
Not before September 2015	Award of Traffic Signals Maintenance Contract	Cabinet Member for Environment & Transport	Yes	37
Not before September 2015	Sturry Link Road, Canterbury	Cabinet Member for Environment & Transport	Yes	38
Not before September 2015	Procurement of waste transfer facilities for Canterbury City Council and Thanet District Council	Cabinet Member for Environment & Transport	Yes	39
September 2015	KCC's Voluntary and Community Sector Policy	Cabinet Member for Community Services	Yes	41
Not before November 2015	Drainage and local flood risk policy statement to support new statutory role	Cabinet	Yes	41
October 2015	Establishment of a Property & Infrastructure Support Local Authority Trading Company (LATC)	Cabinet	Yes	42
Not before February 2015	Local Transport Strategies - Approval - Various. Current decision: Canterbury LTS	Cabinet Member for Environment & Transport	Yes	43
	Kent Support and Assistance Service - future of service	Cabinet Member for Adult Social Care & Public Health	No	46
	Sandwich Highways Depot	Cabinet Member for Corporate & Democratic Services	Yes	47
	Eden Centre Lease	Cabinet Member for Corporate & Democratic Services	No	48
	Proposal to expand Bysing Wood Primary School	Cabinet Member for Education & Health Reform	Yes	50

	Joint Transportation Boards - Agreement and Governance	Cabinet Member for Environment & Transport	No	50
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**UPDATE AWAITED**

<b>Reference No:</b> 14/00137	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Delegation of care and support functions under the Care Act 2014</b>	
<p>The local authority wishes to exercise this power in order to effectively implement the requirements of the Act in a timely and cost effective manner. Initially it is believed this would be in the following areas:</p> <ul style="list-style-type: none"><li>• Assessment and care provision for prisoners (new duty from April 2015 under s76 of the Act).</li><li>• Carers' assessments and support for carers</li><li>• Specialist assessments and support for deaf people</li><li>• Specialist assessments and support for blind people</li></ul> <p>The detailed decisions of how this will work in practice can be taken by the Corporate Director for Social Care, Health and Wellbeing, after full discussion in each case with the Cabinet Member for Adult Social Care and Public Health and the Adult Transformation Board.</p> <p>Section 79 of the Care Act gives local authorities the power to delegate most of the care and support functions it has under Part 1 of the Act or under section 117 of the Mental Health Act 1983 (after-care services). The only exceptions relate to promoting integration with health services, cooperating with partners, safeguarding and decisions about which services to charge for.</p> <p>Delegation of functions does not absolve the local authority of responsibility for these functions and it still remains legally accountable for the way in which the functions are carried out or failed to be carried out. The local authority can, therefore, impose strict conditions on how a third party organisation undertakes the function that has been delegated to it. If the local authority chooses to exercise its power under Section 79, it is able to determine the extent to which it delegates the function in any particular case, i.e. it can delegate all or part of a function. For example the carrying out of an assessment could be delegated with the final decision kept in-house or also delegated.</p> <p>There are likely to be financial implications attached to the specific decisions delegated to the Corporate Director as a result of the in-principle decision to allow delegation of certain adult care and support functions. However as delegation is unlikely to be recommended unless it is seen as cost effective, the implications are expected to be positive for the Council, or at least cost-neutral.</p> <p><i>Legal Implications:</i></p> <p>Section 79 of the Care Act gives local authorities the power to delegate most of the care and support functions it has under Part 1 of the Act or under section 117 of the Mental Health Act 1983 (after-care services). The only exceptions relate to promoting integration with health services, cooperating with partners, safeguarding and decisions about which services to charge for.</p>	



Delegation of functions does not absolve the local authority of responsibility for these functions and it still remains legally accountable for the way in which the functions are carried out or if they fail to be carried out.

Any specific decisions taken by the Corporate Director will be taken in full cognisance of the legal considerations concerning procurement and commissioning.

*Equality Implications:*

An Equality Impact Assessment will be carried out and will be ready for the Cabinet Member to consider in advance of the Key Decision.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** September 2015

**FURTHER INFORMATION**

**CONSULTATION**

The Adult Social Care and Health Cabinet Committee discussed the issue on 2 May 2014, 11 July 2014, 26 September 2014 and 4 December 2014. The delegation of functions under the Care Act was considered by the Adult Social Care and Health Cabinet Committee on 15 January 2015. Due to a change in Government policy and the deferment of Phase 2 of the Care Act, these delegations will be discussed again at the Adult Social Care and Health Cabinet Committee on 11 September 2015.

*Other consultation planned or undertaken:*

As and when detailed proposals are available on specific services, appropriate consultation will take place.

**Further information or to make representations**

**Lead officer:**

Christine Grosskopf, Policy Manager,  
Michael Thomas-Sam, Strategic  
Policy Adviser  
chris.grosskopf@kent.gov.uk,  
michael.thomas-sam@kent.gov.uk  
Tel: 01622 694843

**Lead Director:**

Andrew Ireland, Corporate Director  
Social Care, Health & Wellbeing  
andrew.ireland@kent.gov.uk

**Supporting documents**

Reference No: 14/00110	Key Yes Reason if Key Decision:
<b>Postural Stability Services</b>	
<p><b>Update October 2015</b>  <b>Decision abandoned: No longer needed as the purchasing model to be used has been amended to a 'dynamic purchasing approach'. Therefore rather than one big contract, lots of smaller ones are awarded to pre-approved suppliers.</b></p> <p>To award the contract for the delivery of postural stability services to the winning bidder(s) of the competitive tendering exercise.</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Adult Social Care &amp; Public Health  <b>Expected Date:</b> Not before February 2015</p>	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>The Adult Social Care and Health Cabinet Committee agreed to support the tendering exercise at its meeting of 11<sup>th</sup> July 2014.</p> <p>Other consultation planned or undertaken:</p> <p>The commissioning process is a collaboration between Public Health and Social Care commissioners. A market engagement exercise was undertaken in 2014.</p> <p>The Adult Social Care and Health Cabinet Committee will discuss the tendering exercise at its meeting of 26<sup>th</sup> September 2014</p> <p>Which Members and electoral Divisions are affected by this proposed decision?  All</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b>  Karen Sharp, Head of Public Health Commissioning  karen.sharp@kent.gov.uk</p>	<p><b>Lead Director:</b>  Andrew Scott-Clark, Director of Public Health  Andrew.Scott-Clark@kent.gov.uk</p>

<b>Supporting documents</b>	
<b>Reference No:</b> 14/00108	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Kent Teenage Pregnancy Strategy 2015 - 2020</b>	
<p>To approve the Kent Teenage Pregnancy Strategy for 2015-2020</p> <p>The strategy has been informed by stakeholder engagement events, which included the views of sexual health workers, school nurses, midwives, district level representatives, health improvement workers, early intervention workers and teachers and has been developed by close collaboration between public health and education and young people teams. In developing the strategy, the findings and recommendations of the Kent County Council Select Committee: PSHE/Children’s Health report (2007) were taken into consideration. The report’s recommendations will also be used as the basis of developing local action plans</p> <p>The strategy was subject to an equality impact assessment and stakeholder and public consultation. Feedback from the consultation has been incorporated.</p> <p><b>The aim of the strategy is to help young people to thrive, become resilient and make positive contributions to their communities and wider society. This will be achieved by providing access to information, services and early help, so that they can make appropriate choices about their sexual relationships. When young people decide to have a child, they should have support to achieve the best possible outcome for themselves and their children. Young people should be involved in this work.</b></p> <p>As well as improving the information, advice and support we provide to all young people and introducing measures so that sexually active young people can access contraception easily and use it effectively, our success in reducing teenage pregnancy rates will also depend on how effectively we tackle the underlying factors that increase the risk of teenage pregnancy – such as poverty, low educational attainment, poor attendance at school, non-participation in post-16 learning and low aspirations. Offering appropriate support to young people who are experiencing these underlying risk factors will help to build their resilience and raise their aspirations and so reduce the likelihood that they experience a range of poor outcomes, including teenage pregnancy.</p> <p><u>Legal and Financial Implications</u></p> <p>There are no legal implications. There are no direct costs relating to the strategy other than officers time expended in ensuring it is implemented at County and District level.</p>	

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<b>DECISION DETAILS</b>
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<p><b>Decision Maker:</b> Cabinet Member for Adult Social Care &amp; Public Health  <b>Expected Date:</b> Not before September 2015</p>
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<b>FURTHER INFORMATION</b>
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<b>CONSULTATION</b>
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The proposed strategy was previously discussed by the Children’s Social Care and Health Cabinet Committee at its meeting of 23 September 2014, which resolved that:

- a) the decision proposed to be taken by the Cabinet Member for Adult Social Care and Public Health, to approve the teenage pregnancy strategy, be endorsed;
- b) the work of the County Council’s Select Committee on PSHE be reviewed and its recommendations built into the new teenage pregnancy strategy;

The strategy was reviewed and adjusted in light of these comments and was considered by the Cabinet Committee again at its meeting of 8 September 2015, when the proposed decision was endorsed and an update on progress in addressing the rate of teenage pregnancy be made to the committee in one year’s time.

Other consultation:  
This strategy has been produced in partnership with the many stakeholders from across Kent and organisations directly involved with supporting young people.

An earlier draft of the strategy was open for formal consultation via the Kent County Council website from July - September 2014. A number of updates to the strategy have been made following feedback received.

<b>Further information or to make representations</b>
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<p><b>Lead officer:</b>  Colin Thompson, Consultant in Public Health, Jo Tonkin, KDAAT Young Persons Manager  colin.thompson@kent.gov.uk,  jo.tonkin@kent.gov.uk  Tel: 01622 221676</p>	<p><b>Lead Director:</b>  Andrew Scott-Clark, Director of Public Health  Andrew.Scott-Clark@kent.gov.uk</p>
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<b>Supporting documents</b>	
<b>Reference No:</b> 15/00035	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Customer Service Policy</b>	
Decision for the organisation to formally adopt the Customer Service Policy	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Commercial & Traded Services <b>Expected Date:</b> Not before September 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
Details of consultation set out in Appendix A of the report	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Jane Kendal, Head of Customer Services jane.kendal@kent.gov.uk Tel: 01622 694423	<b>Lead Director:</b> David Whittle, Director of Strategy, Policy, Relationships and Corporate Assurance david.whittle@kent.gov.uk Tel: 01622 696969
<b>Supporting documents</b> Item B1 -App D PROD - Customer Service Policy Item B1 - Covering Paper Customer Service Policy v0 2 Item B1 - Consultation Report Customer Service Policy June 2015 v 1 Appendix A Item B1 - Customer Service Policy Post Consultation v1 5 Appendix B Item B1 - EQiA Customer Services Updated 27 07 13 V1 3 Appendix C	
<b>Reference No:</b> 13/00041	<b>Key No</b> <b>Reason if Key Decision:</b> N/a. Key decision criteria not met.
<b>Herne Bay Gateway - temporary relocation of library services</b>	
<b>Subject:</b> Gateway Services at Herne Bay Library	
<b>Proposed decision:</b> To agree to provide Gateway Services at Herne Bay Library and to relocate library services from Herne Bay Library to temporary premises during the refurbishment of	

the building.

**Financial Implications:**

During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities.

Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs.

The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment

**Legal Implications:**

Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.

**Equality Implications:**

An EQIA has been carried out and is available on the KCC website.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes.**

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Community Services

**Expected Date:** Not before March 2015

**FURTHER INFORMATION**

N/a. Key decision criteria not met.

**CONSULTATION**

The proposed decision was considered and endorsed by the Communities Cabinet Committee at the meeting held on 11 June 2013. Reports, minutes and webcast of the items consideration can be viewed by clicking on the link below:

<https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=748&MId=4942&Ver=4>

Further consultation is planned including with the relevant Cabinet Committee.

Local Members particularly affected by this proposed decision:

- Nicholas Bond : Herne Bay
- Brian MacDowell : Herne Bay
- Canterbury City Council

**Further information or to make representations**

**Lead officer:**

Jonathan White, Capital Project

**Lead Director:**

Barbara Cooper, Corporate Director

Officer jonathan.white@kent.gov.uk Tel: 01622 696904	of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981
<b>Supporting documents</b>	
<b>Reference No:</b> 14.00022	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Former Shepway Resource Centre, Folkestone - Disposal</b>	
<p><b>LATEST UPDATE:</b>  19/05/2014 - Decision due date changed from 18/02/2014 to 01/08/2014.  <b>REASON:</b> The proposed decision to dispose of the Centre was delayed while internal processes were undertaken to ensure that no other suitable use could be found before disposal. This process is complete and the former resource centre will be placed on the market shortly. Responses from the market will be gauged after a period of approximately 3 months and a proposal for the site put forward at that time. The decision will be considered by the Property Sub-Committee or the Policy and Resources cabinet Committee before being taken by the Cabinet Member.</p> <p>-----  -----</p> <p>To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Corporate & Democratic Services <b>Expected Date:</b> Not before October 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
The proposed decisions will be discussed at Policy & Resources' Property Sub Committee following marketing. The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted.	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> David Cockburn, Corporate Director Strategic & Corporate Services,

	Rebecca Spore, Director of Infrastructure david.cockburn@kent.gov.uk, rebecca.spore@kent.gov.uk Tel: 01622 221992, Tel: 01622 221151
<b>Supporting documents</b>	
<b>Reference No:</b> 14/00149	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Closure of Property Enterprise Funds 1 &amp; 2</b>	
<p>Approval by the Cabinet Member for Corporate and Democratic Services and the Cabinet Member for Finance and Procurement for the Director of Property and Infrastructure Support and the Director of Finance and Procurement to:</p> <ol style="list-style-type: none"> <li>1. Close Property Enterprise Fund 1 and Property Enterprise Fund 2 with immediate effect.</li> <li>2. Release the land and property currently held within the funds to be sold as part of KCC's main disposals programme and for those capital receipts to be used to support the Council's capital programme.</li> <li>3. Instruct the Director of Property and Infrastructure Support to consider a business case that supports a decision for a new Property Investment Fund.</li> </ol> <p>The objective of the fund being to implement a KCC investment portfolio to support an income return from property assets and grow the property asset base so that KCC has a future disposal pipeline.</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Expected Date:</b> Not before December 2014</p>	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>The PEF1 and PEF2 are reported in the Medium Term Plan, however, the proposal to close them is based upon them being identified as redundant funding mechanisms since the introduction of the Corporate Landlord and improvement in market conditions; closure of the funds will result in reporting and procedural efficiency.</p> <p>This decision relates to the transfer of assets from one fund vehicle to the</p>	



<p>main disposals programme and as such there is no need to consult.</p> <p>An initial assessment has identified that there is no equalites impact</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b>  Donald Farquharson, Head of Capital Projects  donald.farquharson@kent.gov.uk  Tel: 01622 696303</p>	<p><b>Lead Director:</b>  Andy Wood, Corporate Director Finance and Procurement  andy.wood@kent.gov.uk  Tel: 01622 694622</p>
<p><b>Supporting documents</b>  ROD PEF  Report_PEF</p>	
<p><b>Reference No:</b> 14/00155</p>	<p><b>Key Yes</b>  <b>Reason if Key Decision:</b></p>
<p><b>Nautical Mews Development, Cliftonville</b></p>	
<p>Disposal of a leasehold interest for 125 years at a peppercorn rent and delegation of authority to the Director of Property and Infrastructure to finalise the terms for the transactions</p>	
<p><b>DECISION DETAILS</b></p>	
<p><b>Decision Maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Expected Date:</b> Not before October 2015</p>	
<p><b>FURTHER INFORMATION</b></p>	
<p><b>CONSULTATION</b></p>	
<p>The Policy and Resources Cabinet Committee previously endorsed the decision to demolish the Hotel Leslie and build five properties for redevelopment at its meeting on 11 July 2012. This decision was taken by Roger Gough on 13 November 2012.</p> <p>The proposed decision to dispose of a leasehold interest for 125 years at a peppercorn rent will be considered by the Property Sub-Committee on 10 December 2014</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b>  Peter Smith, Assistant Asset Management Surveyor  peter.smith@kent.gov.uk</p>	<p><b>Lead Director:</b>  Rebecca Spore, Director of Infrastructure  rebecca.spore@kent.gov.uk  Tel: 01622 221151</p>

<b>Supporting documents</b> ROD Nautical Mews Report Nautical Mews v4	
<b>Reference No:</b> 13/00095	<b>Key</b> Yes <b>Reason if Key Decision:</b> Financial criteria is likely to be exceeded
<b>Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.</b>	
<p>To seek approval for the Director of Property and Infrastructure Support in consultation with the Cabinet Member for Corporate and Democratic Services to progress with and enter into the necessary legal documentation to complete the disposal of residential land adjoining Great Clayne Lane Farm, Gravesend following the marketing of the site. The site has been marketed and offers received, shortlisted and a preferred purchaser has been identified. The Decision will seek for legal agreements to be actioned to complete the sale of the property.</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Corporate & Democratic Services <b>Expected Date:</b> Not before October 2015	
<b>FURTHER INFORMATION</b>	
Financial criteria is likely to be exceeded	
<b>CONSULTATION</b>	
Local Members Colin Caller and Jane Cribbon will be consulted before the decision is taken and all members of the council notified.	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151
<b>Supporting documents</b>	
<b>Reference No:</b>	<b>Key</b> Yes <b>Reason if Key Decision:</b> This decision is considered as a key decision owing to the length of the

	lease, in accordance with the Council's Property Management Protocol
<b>Lawn Primary School, Gravesend - New Playing Field</b>	
<p>Cabinet Member will be asked to agree that KCC to take a long lease of 99 years at a nominal rent from Lafarge to facilitate expansion of school roll. Lafarge to create new playing field and to maintain subsoil thereafter. The Playing Field is being delivered as part of a s106 Agreement being a contribution to mitigate the impact of adjacent development of 510 homes upon Lawn Primary School and free up space on the existing Lawn PS site to enable expansion of the existing school buildings from 1FE to 2FE.</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Expected Date:</b> Not before March 2015</p>	
<b>FURTHER INFORMATION</b>	
<p>This decision is considered as a key decision owing to the length of the lease, in accordance with the Council's Property Management Protocol</p>	
<b>CONSULTATION</b>	
<p>The proposed Cabinet Member decision will be considered by the Property Sub-Committee at its meeting scheduled 27 March 2015</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b>  Donald Farquharson, Head of Capital Projects  donald.farquharson@kent.gov.uk  Tel: 01622 696303</p>	<p><b>Lead Director:</b>  David Cockburn, Corporate Director Strategic &amp; Corporate Services  david.cockburn@kent.gov.uk  Tel: 01622 221992</p>
<b>Supporting documents</b>	
<p><b>Reference No:</b> 13/00034</p>	<p><b>Key Yes</b>  <b>Reason if Key Decision:</b> Financial criteria exceeded</p>
<b>Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment</b>	
<p><b>This decision is related to the work of KMEP and SELEP</b></p> <p>The Cabinet Member for Regeneration and Economic Development, is asked to agree that Kent County Council shall:</p> <p>a) Draw down capital funds of up to £4.6 million from the Growing Places</p>	

- Fund;
- b) Make available loan finance of up to £4.6 million to one or more third party organisations to support the development of Discovery Park Enterprise Zone.

This shall be subject to:

- a) The conclusion of a satisfactory loan agreement from Essex County Council, as the Accountable Body for Growing Places Fund; and
- b) The receipt of a satisfactory application for loan finance from one or more third party organisations

#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Economic Development  
**Expected Date:** Not before December 2014

#### **FURTHER INFORMATION**

Financial criteria exceeded

#### **CONSULTATION**

##### **Start and finish dates of consultation.**

Summer 2012 – March 2013

##### **Date of publication of consultation outcomes and updated Equalities Impact Assessment**

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

##### **Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012 (although these discussions did not include the specific allocation of GPF investment to Discovery Park).

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

The Growth, Economic Development and Communities Cabinet Committee will consider a report on this decision on 2 December 2014.

##### Other consultation

Consultation on this proposal has taken place with the South East Local Enterprise Partnership Board, which has endorsed the provisional allocation of £4.6 million from the Growing Places Fund for use at Discovery Park. Consultation has also taken place with Dover District Council.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

The development is located in Sandwich (Leyland Ridings). However, as the development of the Enterprise Zone is of strategic importance, all Members in East Kent may be affected by the Decision.

**Further information or to make representations**

**Lead officer:**

Ross Gill, Economic Policy and Strategy Manager  
ross.gill@kent.gov.uk  
Tel: 01622 221312

**Lead Director:**

David Cockburn, Corporate Director Strategic & Corporate Services,  
Barbara Cooper, Corporate Director of Growth, Environment and Transport  
david.cockburn@kent.gov.uk,  
barbara.cooper@kent.gov.uk  
Tel: 01622 221992, Tel: 03000 415981

**Supporting documents**

Proposed RoD - Discovery Park Enterprise Zone Growing Places Fund Report - Discovery Park Enterprise Zone Growing Places Fund

**Reference No:** 15/00034

**Key No**

**Reason if Key Decision:**

**Co-location of Community Safety Team with personnel from Kent Fire and Rescue Service and Kent Police**

To approve the co-location of KCC's Community Safety team with Community Safety personnel from Kent Fire and Rescue Services and Kent police, at no cost to KCC

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:** Not before April 2015

**FURTHER INFORMATION**

**CONSULTATION**

To be discussed by the Environment and Transport Cabinet Committee on 9 April 2015

**Further information or to make representations**

**Lead officer:**  
Mike Overbeke, Head of Regulatory Services  
Mike.Overbeke@kent.gov.uk  
Tel: 01622 221513

**Lead Director:**  
Paul Crick, Director of Environment, Planning & Enforcement  
paul.crick@kent.gov.uk

**Supporting documents**

**Reference No:** 15/00005

**Key Yes Reason if Key Decision:**

**Care Leavers Support Policy**

To agree Kent County Council's policy on care leavers and their transition to adulthood.

The decision relates to Corporate Objectives and will support the Council's objective to improve services for the most vulnerable people in Kent.

The aim of providing Care Leavers support is to ensure that young people leaving care and preparing to leave care receive support and help to assist them in making a successful transition to adulthood. Ofsted's single inspection framework, introduced in November 2013, also now includes a specific grade judgement on local authorities' services to care leavers, and requires that the plans for young people leaving care are effective and address their individual needs. Local authorities are required to ensure that young people feel safe, particularly where they live and that they acquire the necessary skills and emotional resilience to successfully move towards independence.

The Council has no legal alternative but to provide equitable Care Leavers Services to all eligible young people irrespective of their route into care. Previously unaccompanied asylum seeking children with Leave to Remain (LTR) in the UK must be afforded the same level of services as indigenous young people in accordance with their need.

The consistent policy will:

- Create a single policy for all care leavers.
- Provide consistency of application of the policy between indigenous and previously unaccompanied asylum seeking care leavers.
- Provide clear guidance for staff, care leavers, foster carers, partner agencies and third sector organisations.
- Be clear about the amount of funds available and any legal process that may apply.

The policy sets out which services will be provided to all care leavers, and which will be based on an assessment of need. All financial support is non-repayable, and has been set in line with national minimal guidelines.

Financial Implications.

The total cost of supporting Care Leavers to the Council in 2014/15 is forecasted as follows:

UASC Care Leavers	£4.97 m
Indigenous Care Leavers	£4.72 m
<b>Total</b>	<b>£ 9.7 m</b>

These costs are made up of indirect costs of £2.6m for staffing and infrastructure costs, and £7.09m of direct costs for individuals concerned.

The new policy aims to reduce the overall direct costs for eligible care leavers by 5% in 2015/16. In addition to these, work is being undertaken to reduce the £834K costs currently attributable to non-eligible UASC care leavers through the undertaking of Human Rights Assessments.

The Council receives as income £1.89 m from the Home Office towards the cost of supporting Care UASC care leavers.

The adoption of the policy will ensure that all financial provision is awarded on the basis of assessed need in line with Children Act statutory guidance and not on the basis of immigration status alone.

The policy will enable the expenditure currently accrued for the over 21 cohort in UASC to be rationalised and reduced in line with Statutory Guidance.

**Legal Implications:**

The decision will ensure the council fulfils its responsibilities as a corporate parent set out in recently updated regulations to the Children Act 1989.

**Equality Implications:**

The policy will be subject to an Equality Impact Assessment.

The matter is referred to in the 0-25 Portfolio Plan.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Specialist Children's Services  
**Expected Date:** September 2015

**FURTHER INFORMATION**

**CONSULTATION**

The draft policy and recommendation report were discussed at the Children's Social Care and Health Cabinet Committee on 20 January 2015, and the proposed decision was endorsed.

**Further information or to make representations**

**Lead officer:**  
Sarah Hammond, Assistant Director of Specialist Children's Services, West Kent  
sarah.hammond@kent.gov.uk

**Lead Director:**  
Philip Segurola, Interim Director of Specialist Children's Services  
philip.segurola@kent.gov.uk

**Supporting documents**

**Reference No:** 15/00010

**Key Yes**  
**Reason if Key Decision:** How the decision relates to Corporate Objectives:  
This activity is an element of the wider 0-25 transformation programme, including accommodation and support for 16-25 year old Children in Care, Care Leavers and vulnerable young people relating to Facing the Challenge Phase 2.

**Proposal for the delivery of Supported Lodgings for Kent Care Leavers**

**Proposed decision:** To award a new contract to deliver Supported Accommodation in a Family Environment for Kent's older Children in Care, Care Leavers and vulnerable young people.  
[It was previously envisaged that a current contract would be extended by single source tender but this is no longer the case][Decision updated 1 October 2015]

**Financial Implications:**

The budget for the contract consists of two parts; management costs, and support costs, as detailed below. The tender is requesting bids of no more than £350,000 for the management costs. Support costs to Hosts varies, but is expected to be in the region of £1,500,000, based on figures from 2014-15.

Cost Area	Total
Management costs (fixed cost inclusive of all non-host related costs):	£350,000
Host Costs (monies paid to hosts, based on provision	£1,500,000



against baseline as set 04.09.14):	
<b>Total:</b>	<b>£1,850,000</b>

Therefore, the value of any new contract for the required service is not expected to be £1,850,000

**Legal Implications:**

Spending the Council's Money expects procurement to be competitive. However there are exemptions that may apply to this action (e.g. the purchasing of adult and children's services are required by law under the National Assistance Act 1948 and the Children Act 1989). Alternative processes are set out in Directorate Operational Procedures.

**Equality Implications:**

An equality impact assessment (EQIA) for the wider Children in Care and Care Leavers service transformation has been undertaken, with supplementary focus on this specific action. The EQIA supports the intention to diversify provision according to need and ethnicity of young people. An EQIA has also been completed for the new Supported Accommodation in a Family Environment Service, which highlights the increase in provision to meet the needs of young people.

The matter is referred to in the Strategic Commissioning Business Plan 2015-16.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Specialist Children's Services  
**Expected Date:** November 2015

**FURTHER INFORMATION**

How the decision relates to Corporate Objectives:  
This activity is an element of the wider 0-25 transformation programme, including accommodation and support for 16-25 year old Children in Care, Care Leavers and vulnerable young people relating to Facing the Challenge Phase 2.

**CONSULTATION**

In April 2015 Children's Social Care and Health Cabinet Committee were informed of the intention to extend arrangements with the current providers through a Single Source Tender. The committee gave its general support to the principle of extending the existing arrangements. However, subsequent consideration resulted in the agreement to follow a formal procurement exercise. This procurement exercise will commence on 9th October when the tender documents will be published on the Kent Business Portal.

**Other consultation planned or undertaken:** A total of 81 providers responded to an anonymous market engagement survey conducted in May 2015. Of the 81 that responded 28 were Supported Lodgings providers. A Procurement Information Notice (PIN) has been published on the Kent Business Portal to gain market understanding regarding delivery of this service. 17 providers expressed an interest

on the Kent Business Portal.

### Further information or to make representations

**Lead officer:**

Karen Mills, Policy Officer Business Planning  
karen.mills@kent.gov.uk  
Tel: 01622 694531

**Lead Director:**

Andrew Ireland, Corporate Director Social Care, Health & Wellbeing  
andrew.ireland@kent.gov.uk

### Supporting documents

**Reference No:** 14/00020

**Key** Yes

**Reason if Key Decision:**

### Growth Without Gridlock

**LATEST UPDATE**

19/05/2014 - Decision due date changed from 10/02/2014 to 17/09/2014.

**REASON:** The strategic position relating to Highways and Transportation projects was set out as part of the LEP Strategic Economic Plan submitted via KMEP and the LEP to the Secretary of State at the end of March 2014, you can view the decision to submit and the document submitted here, <https://democracy.kent.gov.uk/ieDecisionDetails.aspx?ID=577>

Central Government is expected to announce a funding allocation in July 2014. Based on these allocations the final selection and prioritisation of projects for inclusion in Growth without Gridlock will take place and the strategy as completed can be adopted by decision of the Cabinet Member.

The decision date has been updated to 'not before' 17 September 2014 in order that the draft strategy can be considered by the relevant Cabinet Committee before any decision is taken.

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To approve the content of Growth without Gridlock in Kent and Medway report. This summarises the achievements of the past three years since the launch of Growth without Gridlock and outlines priorities for delivery to 2021 for Kent and Medway, thus reflecting the federated geography of the South East Local Enterprise Partnership.

### DECISION DETAILS

**Decision Maker:** Cabinet  
**Expected Date:** July 2015

### FURTHER INFORMATION

### CONSULTATION

Has the matter already been discussed by a Cabinet Committee – if so what comments were received.  
 An earlier version was discussed at January 2013 Cabinet Committee with only minor comments received.  
 The final draft was considered by the Cabinet Committee on 21 January 2014.  
 Which Members and electoral Divisions are affected by this proposed decision?  
 All

**Further information or to make representations**

**Lead officer:**  
 Ann Carruthers, Head of Strategic Planning and Policy, Paul Crick, Director of Environment, Planning & Enforcement  
 ann.carruthers@kent.gov.uk, paul.crick@kent.gov.uk

**Lead Director:**  
 Mike Austerberry, Interim Corporate Director, Growth, Environment & Transport  
 mike.austerberry@kent.gov.uk

**Supporting documents**

**Reference No:** 14/00151

**Key Yes**  
**Reason if Key Decision:** Financial and significance criteria met

**Community Learning and Skills - Facing the Challenge Review**

To seek agreement to creation of a local authority trading company (LATCo) that will enter into a commissioning arrangement with KCC to deliver Community Learning and Skills (CLS) services.  
 Members on the Transformation Advisory Group and the Transformation Board considered a number of options for the future of CLS. This is in line with Facing the Challenge review (Market Engagement and Service Review), which will see CLS operating as a shadow LATCo rehearsing practices and features of a legal entity, e.g. financial accounting and governance arrangements. An evaluation of this phase will inform the design elements of the final legal framework within which the LATCo will operate.  
**Financial Implications:** Funding contracts for learning and skills from central government are anticipated to be subject to reduction for the foreseeable future. This decision seeks to give the service the freedoms and flexibilities it needs to operate in a more commercial approach, in order to maximise income generation, preserve the service and minimise financial risks to KCC.  
**Legal Implications:** LATCO to be setup with agreed memorandum and articles of association and commissioned to deliver the CLS service. Staff would need to be TUPE'd into the new organisation.  
**Equality Implications:** Full EQUIA has been done and will be live throughout the process.

**DECISION DETAILS**

<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> July 2015	
<b>FURTHER INFORMATION</b>	
Financial and significance criteria met	
<b>CONSULTATION</b>	
Service Heads within CLS have ensured the workforce has been fully informed of the plans and have been involved in the development of the commercial approach. Formal consultation over TUPE will be managed in the normal way.	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Jonathan White, Capital Project Officer jonathan.white@kent.gov.uk Tel: 01622 696904	<b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550
<b>Supporting documents</b>	

**EXPECTED JUNE 2015 BY CABINET MEMBER**

<b>Reference No:</b> 14/00068	<b>Key Yes</b> <b>Reason if Key Decision:</b> Financial Criteria Exceeded
<b>Property Disposals at Dumpton Park Drive, Broadstairs and Freeman's Way, Deal</b>	
<p><b>Update – October 2015</b></p> <p><b>Negotiations continue regarding both disposals.</b></p> <p><b>It is not expected that decisions will be taken before December 2015</b></p> <p>-----</p> <p>Update – 09/03/2015 - Date changed to 'not before' June 2015.</p> <p>Dumpton Drive: Extensive consultation has been carried out with the School and Education Department regarding the Dumpton Park Drive and a planning pre application has been successfully submitted. Outline Planning will be submitted within next 3 months with a view to marketing site 'subject to planning' once the application has been submitted.</p>	

Freeman's Way: Extensive consultation has taken place between KCC and Dover District Council's Estates team and a planning pre application will be submitted in March 2015, if successful, KCC will submit outline planning application prior to marketing the site 'subject to planning'.

Update - 01/12/2014 – The decision to dispose of land at London Road, Westerham is ready to be taken separately from the others advertised in this package. It has been published separately at 14/00068(a) and can be viewed by clicking on this link.

<https://democracy.kent.gov.uk/mglIssueHistoryHome.aspx?Ild=32262&Opt=0>

Reference to the land has been removed from this issue but the 28 day statutory publication for the intention is deemed to have been fulfilled as part of this original entry.

Approval is sought for the Director of Property and Infrastructure Support to progress with and enter into the necessary documentation to complete the disposal of Dumpton Park Drive, Broadstairs and Freeman's Way, Deal in consultation with the Cabinet Member for Corporate and Democratic Services.

Stock Lane, Wilmington, previously listed as part of this decision has been withdrawn.

London Road, Westerham, previously listed as part of this decision has been deleted and is now at 14/00068(a)

This decision will secure a capital receipt to fund the capital programme and to streamline the Council's property portfolio in order to achieve financial and efficiency benefits in line with the Property Policy.

The impact of the decision will be that the receipt will be achieved as quickly as possible should planning permission be granted, to ensure that the capital programme is delivered and to minimise holding costs. Without the decision, KCC will be unable to respond to offers in a timely fashion without losing the prospective purchaser. This would affect the delivery of the capital programme and increase holding costs.

#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Corporate & Democratic Services  
**Expected Date:** Not before December 2015

#### **FURTHER INFORMATION**

Financial Criteria Exceeded

#### **CONSULTATION**

The proposed decision will be published to all members and comments

sought prior to the Cabinet Member for Corporate and Democratic Services taking the decision. The Policy and Resources Cabinet Committee will receive a report setting out the details.

**Further information or to make representations**

**Lead officer:**  
Rebecca Spore, Director of Infrastructure  
rebecca.spore@kent.gov.uk  
Tel: 01622 221151

**Lead Director:**  
David Cockburn, Corporate Director Strategic & Corporate Services  
david.cockburn@kent.gov.uk  
Tel: 01622 221992

**Supporting documents**

**EXPECTED NOT BEFORE JULY BY CABINET MEMBER**

<p><b>Reference No:</b> 15/00069</p>	<p><b>Key Yes</b> <b>Reason if Key Decision:</b> Financial Implications: There is already a financial allocation in the Medium Term Financial Plan for the establishment of a Property Investment Fund, which would be utilised to support the acquisition strategy. A holding strategy would be put in place to manage the property in the short term. Legal Implications: It is proposed that this property will be acquired jointly with Maidstone Borough Council, and appropriate legal agreements will be put in place. Equality Implications: Not applicable</p>
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**Strategic Acquisition, Maidstone**

To seek the agreement of the Cabinet Member to proceed with the acquisition of a strategic site in Maidstone.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Corporate & Democratic Services  
**Expected Date:** September 2015

**FURTHER INFORMATION**

Financial Implications: There is already a financial allocation in the Medium Term Financial Plan for the establishment of a Property Investment Fund, which would be utilised to support the acquisition strategy. A holding strategy would be put in place to manage the property in the short term.

<p>Legal Implications: It is proposed that this property will be acquired jointly with Maidstone Borough Council, and appropriate legal agreements will be put in place.          Equality Implications: Not applicable</p>	
<b>CONSULTATION</b>	
<p>The proposed decision will be discussed at a meeting of the Property Sub-Committee, to be arranged, before being taken by the Cabinet Member.</p>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151
<b>Supporting documents</b>	
<b>Reference No:</b> 15/00004	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Establishment of a Voluntary Adoption Agency for Kent</b>	
<p>The decision relates to Corporate Objectives as it will be a key part of the Council's aim to ensure that every child has the best start in life</p> <p><b>Financial Implications:</b> These are being established as part of the feasibility work. The value will be over £1m.</p> <p><b>Legal Implications:</b> These are being established as part of the feasibility work. Legal Services will be involved in the drawing up of any contract between the Council and any external parties.</p> <p><b>Equality Implications:</b> A full Equality Impact Assessment will be undertaken in relation to this proposed decision.</p> <p>The Facing the Challenge work has identified the Adoption Service as a service to potentially be considered as part of the 0 – 25 Services Transformation Programme Phase 2.</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Specialist Children's Services  <b>Expected Date:</b> Not before July 2015</p>	
<b>FURTHER INFORMATION</b>	
<p> </p>	

<b>CONSULTATION</b>	
This issue will be discussed by the Children's Social Care and Health Cabinet Committee on 20 January 2015	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Charlotte Walker, Commissioning Officer, Strategic Commissioning charlotte.walker@kent.gov.uk	<b>Lead Director:</b> Mark Lobban, Director of Commissioning mark.lobban@kent.gov.uk
<b>Supporting documents</b>	

**NOT BEFORE AUGUST BY CABINET MEMBER**

<b>Reference No:</b> 15/00045	<b>Key Yes Reason if Key Decision:</b>
<b>Kent Community Hot Meals delivery service</b>	
<p>Proposed decision: to tender the Kent hot meals delivery contract at a unit cost per meal, moving away from the current block contract arrangement.</p> <p>The Community hot meals delivery service supports Kent County Council's vision to:</p> <ul style="list-style-type: none"> <li>• Tackle disadvantage</li> <li>• Reduce avoidable demand on Health &amp; Social Care services</li> <li>• Focus on improving lives by ensuring that every penny spent in Kent is delivering better outcomes for Kent's residents, communities and businesses</li> <li>• Improve people's outcomes by increasing their independence</li> <li>• Enable adults in Kent to lead independent lives, safely in their own community</li> </ul> <p><b>Financial Implications:</b></p> <p>This is a 3 year contract with the option to extend for 1 year and a further 1 year (3+1+1years) at a cost estimated to be £199,500 per year for 5 years, giving a total of £997,500.</p> <p><b>Legal Implications:</b> Legal implications are being worked on and will be covered fully in the contract.</p> <p><b>Equality Implications:</b> An equality impact assessment has found the risk to those people with protected characteristics is low. The service is available to any person who is assessed as needing it and any additional requirements will form part of the service delivery order.</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Expected Date:</b> Not before August 2015</p>	



<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>The issue will be discussed by the Adult Social Care and Health Cabinet Committee at its meeting on 10 July.</p> <p>Other consultation planned or undertaken: If the price charged to customers needs to increase there may be a need to consult with those already in receipt of the service.</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b>  Emma Hanson, Policy Manager,  Martin Field, Commissioning Officer,  SCHW, Paula Parker, Kass Health  Interface Manager  emma.hanson@kent.gov.uk,  martin.field@kent.gov.uk,  paula.parker@kent.gov.uk  Tel: 01622 696611, ,</p>	<p><b>Lead Director:</b>  Mark Lobban, Director of  Commissioning  mark.lobban@kent.gov.uk</p>
<b>Supporting documents</b>	
<b>Reference No:</b> 15/00063	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Commissioning of Advocacy Services for Vulnerable Adults</b>	
<p>Advocacy seeks to ensure that people, particularly those who are most vulnerable in society, are able to:</p> <ul style="list-style-type: none"> <li>• Have their voice heard on issues that are important to them</li> <li>• Defend and safeguard their rights</li> <li>• Have their views and wishes genuinely considered when decisions are being made about their lives</li> </ul> <p>Kent County Council Adult Services has a history of commissioning both statutory and non-statutory advocacy services. These services have been commissioned using both contracts and grants on an ad-hoc basis to meet specific local need, or to meet requirements of legislation for statutory advocacy. This range of services is currently being delivered via 17 different providers. Services are not aligned or standardised and some client groups are under-represented and have fallen through the gaps between services.</p>	

Statutory advocacy provision is governed by legislation and is therefore reasonably well structured and managed. The non-statutory provision, mainly grant funded, is a collection of different interpretations of advocacy and is therefore less clear cut in terms of what is delivered, by whom, and to what standard.

New requirements under the Care Act 2015 and the ending of current NHS Complaints Advocacy Contract and Independent Mental Capacity Advocacy (IMCA) contract in April 2016 have provided us with the opportunity to revisit the current model and commission something different that works for people regardless of client categories and to ensure consistency of supply and quality. We have worked closely with users of advocacy services, Advocacy providers and practitioners to design a new way to deliver advocacy services.

#### Financial Implications

By bringing together the current spend on Advocacy across grants and contracts, together with £482k of new money from the Care Act Grant, officers have identified a budget of up to £1.49m which could be used to re-commission Advocacy services. This spend is set out in Appendix 1.

There will be impact on a number of voluntary sector organisations where their activity will be decommissioned and their funding for advocacy delivery will be reallocated to the advocacy contract. These organisations are aware of this and have been involved in a range of co-production events and discussions with commissioners.

#### Links to KCC's Strategic Framework

Strategic Outcome: Older and vulnerable residents are safe and supported with choices to live independently

Particularly Supporting Outcomes:

- Those with long term conditions are supported to manage their conditions through access to good quality care and support
- People with mental health issues and dementia are assessed and treated earlier and are supported to live well
- Families and carers of vulnerable and older people have access to the advice, information and support they need
- Older and vulnerable residents feel socially included
- Residents have greater choice and control over the health and social care services they receive

#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** October 2015

#### **FURTHER INFORMATION**

<b>CONSULTATION</b>	
<p>The issue was discussed by the Adult Social Care and Health Cabinet Committee at its meeting on 10 July 2015 and the proposed decision was endorsed.</p> <p>Additional consultation had taken place with the public and users of services and providers of services at two events, on 13 February and 25 March 2015.</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b> Emma Hanson, Policy Manager emma.hanson@kent.gov.uk Tel: 01622 696611</p>	<p><b>Lead Director:</b> Andrew Ireland, Corporate Director Social Care, Health &amp; Wellbeing andrew.ireland@kent.gov.uk</p>
<b>Supporting documents</b>	

## SEPTEMBER BY CABINET

<p>reference 15/00074</p>	<p><b>Key Yes</b>  <b>Reason if Key Decision:</b> Financial Implications: The procurement/review process has indicated that significant savings could be made.  Legal Implications: A contract for the delivery of legal services to KCC will be in place to manage this arrangement.  Equality Implications: The EqIA completed for this project demonstrated there were no equality implications identified for staff and residents.  The matter is referred to in the Strategic and Corporate Services Directorate, Strategic Priority Statement – 2014-2015  <a href="http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf">http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf</a>  and the Strategic and Corporate Services Directorate Business Plan (2015-2016) – please see page – Policy &amp; Resources Cabinet Committee – 22nd April 2015.  <a href="https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf">https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf</a></p>
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## Legal Services Procurement Project

Cabinet will be asked to take a decision on the future service operating model for KCC's Legal Services function and subsequent implementation.

## DECISION DETAILS

**Decision Maker:** Cabinet

**Expected Date:** Not before November 2015

## OTHER INFORMATION

Financial Implications: The procurement/review process has indicated that significant savings could be made.  
Legal Implications: A contract for the delivery of legal services to KCC will be in place to manage this arrangement.  
Equality Implications: The EqIA completed for this project demonstrated there were no equality implications identified for staff and residents.  
The matter is referred to in the Strategic and Corporate Services Directorate, Strategic Priority Statement – 2014-2015. [http://www.kent.gov.uk/\\_\\_data/assets/pdf\\_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf](http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf)  
See the Strategic and Corporate Services Directorate Business Plan (2015-2016) – please see page 18 – Policy & Resources Cabinet Committee – 22nd April 2015. <http://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf>

## SULTATION

Policy & Resources Cabinet Committee has received regular updates on the Facing the Challenge programme and further updates are scheduled for the following dates:  
Friday 18th September 2015 – Policy & Resources Cabinet Committee to receive the Assessment Paper.  
Monday 21st September 2015 – Cabinet meeting to take the Key Decision on how to proceed. If not when will be it discussed by the Cabinet Committee and the date of the meeting to be agreed.  
Further consultation planned or undertaken:  
Member Consultations:  
Monday 16th June 2015 – Presentation by bidders to Commissioning Advisory Board  
Wednesday 1st July 2015 – Policy & Resources Cabinet Committee received a report on the procurement process to date.  
Wednesday 9th September 2015 – Commissioning Advisory Board to receive a briefing on the Assessment Paper  
All consultations/engagements are communicated through the project team, to the whole staff team. These messages are distributed via the Director of Governance and Law. There is also a staff transformation group (STG) who are also consulted as and when required.

## Other information or to make representations

<b>Lead officer:</b> John Burr, Director of Transformation and Commercial Services, Group Director - Strategic and Commercial Services john.burr@kent.gov.uk Tel: 01622 694192	<b>Lead Director:</b> John Burr, Director of Transformation and Commercial Services, David Cockburn, Corporate Director Strategic & Corporate Services john.burr@kent.gov.uk, david.cockburn@kent.gov.uk Tel: 01622 694192, Tel: 01622 221992
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## Supporting documents

<b>No:</b> 15/00084	<b>Key Yes</b> <b>Reason if Key Decision:</b> Financial Implications: The procurement/review process has indicated significant savings could be made.
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Legal Implications: A contract will be required and in place to manage this arrangement.  
Equality Implications: The EqIA completed for this project assessed that there would be no equality implications identified for staff and residents but this will be reviewed and confirmed once final solutions are submitted by the bidders.  
The matter is referred to in the Strategic and Corporate Services Directorate, Strategic Priority Statement – 2014-2015  
[http://www.kent.gov.uk/\\_\\_data/assets/pdf\\_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf](http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf)  
and the Strategic and Corporate Services Directorate Business Plan (2015-2016) – please see page 18 – Policy & Resources Cabinet Committee – 22nd April 2015.  
<https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf>

## Service Procurement

A Market Review process Cabinet will be asked to take a decision on the future service operating model for KCC's services and its subsequent implementation.

## DETAILS

**Maker:** Cabinet

**Date:** September 2015

## INFORMATION

Legal Implications: A contract will be required and in place to manage this arrangement.  
Equality Implications: The EqIA completed for this project assessed that there would be no equality implications identified for staff and residents but this will be reviewed and confirmed once final solutions are submitted by the bidders.  
The matter is referred to in the Strategic and Corporate Services Directorate, Strategic Priority Statement – 2014-2015  
[http://www.kent.gov.uk/\\_\\_data/assets/pdf\\_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf](http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf)  
and the Strategic and Corporate Services Directorate Business Plan (2015-2016) – please see page 18 – Policy & Resources Cabinet Committee – 22nd April 2015.  
<https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf>

## ATTENTION

Policy & Resources Cabinet Committee has received regular updates on the Facing the Challenge programme and further actions are scheduled for the following dates:  
15 September 2015 – Policy & Resources Cabinet Committee to receive the Assessment Paper.  
22 September 2015 – Cabinet meeting to take the Key Decision on how to proceed.  
The matter will be discussed by the Cabinet Committee and the date of the meeting

Consultation planned or undertaken:

Consultations:

16th June – Presentation by bidders to Commissioning Advisory Board

15 July 2015 – Policy & Resources Cabinet Committee received a report on the procurement process to date.

15 September – Cross Party Group to receive a briefing on the outcome of the process

Consultations/engagements are communicated as and when required, to the whole staff team.

Are any members and electoral Divisions affected by this proposed decision?

Office services are provided County wide.

## Information or to make representations

<b>Lead Director:</b> Andy Wood, Corporate Director Finance and Procurement, Amanda Beer, Corporate Director Engagement, Organisation Design & Development, Rebecca Spore, Director of Infrastructure andy.wood@kent.gov.uk, amanda.beer@kent.gov.uk, rebecca.spore@kent.gov.uk Tel: 01622 694622, Tel: 01622 694136, Tel: 01622 221151	<b>Lead Director:</b> Andy Wood, Corporate Director Finance and Procurement, Amanda Beer, Corporate Director Engagement, Organisation Design & Development, Rebecca Spore, Director of Infrastructure andy.wood@kent.gov.uk, amanda.beer@kent.gov.uk, rebecca.spore@kent.gov.uk Tel: 01622 694622, Tel: 01622 694136, Tel: 01622 221151
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## g documents

### SEPTEMBER BY CABINET MEMBER

<b>Reference No:</b> 14/00142	<b>Key Yes</b> <b>Reason if Key Decision:</b> Expenditure levels across the County exceed £1m and delivery countywide
<b>Proposed extension to the Highways Term Maintenance Contract currently let to Enterprise AOL (now Amey)</b>	
<p>Background -The Term Maintenance Contract was let to Enterprise AOL and mobilised in September 2011, the initial term was for five years, extendable by a further five years.</p> <p>KCC has received an application from Enterprise AOL to extend this contract for two years, for the period September 2016 – 2018.</p> <p>To re-commission this service takes around two years. An extension should be granted rather than enter into a recommissioning process, this will allow the KCC to fully consider all commission options.</p> <p>Maintaining the Highway network and associated assets such as drainage and streetlighting systems create an efficient transport network, this is essential to support sustainable housing and employment growth – these outcomes meet the objectives of 'Increasing Opportunities, Improving Outcomes: set within Kent County Council's Strategic Statement (2015-2020)'</p> <p>Financial Implications: Reduction in prices and efficiency incentives are included in the application</p> <p>Legal Implications: Permitted within the original OJEU notice and contract award duration, extension will be executed as a Deed</p> <p>Equality Implications: None identified</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Environment & Transport	

<b>Expected Date:</b> Not before April 2015	
<b>FURTHER INFORMATION</b>	
Expenditure levels across the County exceed £1m and delivery countywide	
<b>CONSULTATION</b>	
Further information or to make representations	
<b>Lead officer:</b> David Beaver, Head of Network Management and Performance david.beaver@kent.gov.uk	<b>Lead Director:</b> John Burr, Director of Transformation and Commercial Services john.burr@kent.gov.uk Tel: 01622 694192
<b>Supporting documents</b>	
<b>Reference No:</b> 15/00067	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Contract Extension for School Public Health Services and Young People's Substance Misuse to 30 September 2016</b>	
<p>Proposed decision: To extend the current contracts for School Public Health Services and Young Peoples' Substance Misuse to 30th September 2016, to bring these contracts to an end at the same time, whilst allowing for the development of transformative service models, prior to the competitive tendering of a new model.</p> <p>How the decision relates to BS4K and Corporate Objectives:</p> <p>In line with the council's Strategic Framework, extending the existing contracts will allow for a focus on outcomes, whilst developing new services that will be based around the needs of the people of Kent.</p> <p>Financial Implications:</p> <p>The financial values of these contracts are detailed below.</p> <ul style="list-style-type: none"> <li>• School Public Health Services (KCHFT) –£4,859, 856</li> <li>• School Public Health Service (MFT) –£414,379</li> <li>• Young People's Substance Misuse Service (KCA) –£854,464</li> </ul> <p>Legal Implications: The decision will require a single source tender to extend the existing contracts to 30<sup>th</sup> September 2016.</p> <p>Equality Implications: None.</p> <p>The matter is referred to in the Business Plan and Medium Term Capital</p>	

Programme.

#### DECISION DETAILS

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** Not before September 2015

#### FURTHER INFORMATION

#### CONSULTATION

The Children's Social Care and Health Cabinet Committee discussed the matter at its meeting on 22<sup>nd</sup> July 2015 and resolved that the proposed decision to extend the current contracts for School Public Health Services and Young Peoples' Substance, to 30 September 2016, be endorsed.

Other consultation planned or undertaken:

The transformation of services will be developed in partnership with key stakeholders, including the seven Local Health and Wellbeing Boards, whilst final proposals will be subject to a public consultation exercise.

#### Further information or to make representations

**Lead officer:**  
Karen Sharp, Head of Public Health  
Commissioning  
karen.sharp@kent.gov.uk

**Lead Director:**  
Andrew Scott-Clark, Director of Public  
Health  
Andrew.Scott-Clark@kent.gov.uk

#### Supporting documents

**Reference No:** 15/00062

**Key Yes**  
**Reason if Key Decision:**

#### Contract Extensions for Living Well/Ageing Well Services (Smoking Cessation, Health Checks, Health Trainers and Healthy Weight) to 30 September 2016

Proposed decision: To extend the current contracts for Living Well/Ageing Well services – Smoking Cessation, Health Checks, Health Trainers and Healthy Weight – to 30 September 2016, to bring these contracts to an end at the same time, whilst allowing for the development of transformative service models, prior to the competitive tendering of a new model.

How the decision relates to BS4K and Corporate Objectives:



In line with the council's Strategic Framework, extending the existing contracts will allow for a focus on outcomes, whilst developing new services that will be based around the needs of the people of Kent .

**Financial Implications:**

The Living Well/Ageing Well contracts that are proposed to be extended currently have annual values as follows:

- Health Checks (currently expires January 2016) - £1,940,912
- Healthy Weight (currently expires January 2016) - £2,010,724
- Smoking Cessation (currently expires March 2016) - £1,873,207
- Health Trainers (currently expires January 2016) - £1,434,222

**Legal Implications:** The decision will require a single source tender to extend the existing contracts to 30<sup>th</sup> September 2016.

**Equality Implications:** None.

The matter is referred to in the Business Plan and Medium Term Capital Programme.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** Not before September 2015

**FURTHER INFORMATION**

**CONSULTATION**

The Adult Social Care and Health Cabinet Committee discussed the matter at its meeting on 10<sup>th</sup> July 2015 and resolved that the proposed decision to extend the current contracts for the Smoking Cessation, Health Checks, Health Trainers and Healthy Weight services, to run until 30<sup>th</sup> September 2016, be endorsed.

Other consultation planned or undertaken:

The transformation of services will be developed in partnership with key stakeholders, including the seven Local Health and Wellbeing Boards, whilst final proposals will be subject to a public consultation exercise.

**Further information or to make representations**

**Lead officer:**

**Lead Director:**

<p>Karen Sharp, Head of Public Health Commissioning karen.sharp@kent.gov.uk</p>	<p>Andrew Scott-Clark, Director of Public Health Andrew.Scott-Clark@kent.gov.uk</p>
<p><b>Supporting documents</b></p>	
<p><b>Reference No:</b> 15/00068</p>	<p><b>Key Yes</b> <b>Reason if Key Decision:</b></p>
<p><b>Entering into a Contract for Health Visiting Services</b></p>	
<p>Proposed decision: To enter into a contract with the current provider, Kent Community Healthcare Foundation Trust (KCHFT), to deliver Health Visitor services for one year from 1 October 2015 to 30 September 2016, to bring the end date into line the other Children’s health services, which will allow for the development of transformative service models, prior to the competitive tendering of a new model.</p> <p>How the decision relates to BS4K and Corporate Objectives:</p> <p>In line with the council’s Strategic Framework, extending the existing contracts will allow for a focus on outcomes, whilst developing new services that will be based around the needs of the people of Kent.</p> <p>Financial Implications:</p> <p>The annual value of the contract is £23m.</p> <p>Legal Implications: The decision will require a single source tender to extend the existing contracts to 30<sup>th</sup> September 2016.</p> <p>Equality Implications: None.</p> <p>The matter is referred to in the Business Plan and Medium Term Capital Programme.</p>	
<p><b>DECISION DETAILS</b></p>	
<p><b>Decision Maker:</b> Cabinet Member for Adult Social Care &amp; Public Health <b>Expected Date:</b> Not before September 2015</p>	
<p><b>FURTHER INFORMATION</b></p>	
<p><b>CONSULTATION</b></p>	
<p>The Children’s Social Care and Health Cabinet Committee discussed the matter at its meeting on 22<sup>nd</sup> July 2015 and resolved that the proposed decision to enter into a contract with the current provider, Kent Community</p>	

Healthcare Foundation Trust, to deliver Health Visitor services for one year, from 1 October 2015 to 30 September 2016, be endorsed.

Other consultation planned or undertaken:

The transformation of services will be developed in partnership with key stakeholders, including the seven Local Health and Wellbeing Boards, whilst final proposals will be subject to a public consultation exercise.

#### Further information or to make representations

**Lead officer:**

Karen Sharp, Head of Public Health Commissioning  
karen.sharp@kent.gov.uk

**Lead Director:**

Andrew Scott-Clark, Director of Public Health  
Andrew.Scott-Clark@kent.gov.uk

#### Supporting documents

**Reference No:** 15/00073

**Key Yes**

**Reason if Key Decision:**

#### Award of Traffic Signals Maintenance Contract

As the current Traffic Signals maintenance contract is to expire in March 2016, HT&W seek approval to procure and award a new contract to maintain traffic systems commencing 1 April 2016 for five years with an optional extension of five years. The full tender process is currently underway.

The service operates and maintains a wide variety of equipment, primarily traffic signals. The existing contract includes: traffic lights, vehicle detection systems, speed and hazard warning signs, roadside message signs, over-height vehicle detection and rising bollard equipment.

#### DECISION DETAILS

**Decision Maker:** Cabinet Member for Environment & Transport

**Expected Date:** Not before September 2015

#### FURTHER INFORMATION

#### CONSULTATION

#### Further information or to make representations

<b>Lead officer:</b>	<b>Lead Director:</b> Barbara Cooper, Corporate Director of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981
<b>Supporting documents</b> FED ENTRY Traffic Signals Asset Maintenance Contract	
<b>Reference No:</b> 15/00070	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Sturry Link Road, Canterbury</b>	
Approvals to take the highway improvement scheme for Sturry Link Road through the next stages of development including authority to progress statutory Orders and to enter into land and funding agreements.	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Environment & Transport <b>Expected Date:</b> Not before September 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Richard Shelton, Project Manager - Major Projects Richard.Shelton@kent.gov.uk Tel: +443000419550	<b>Lead Director:</b> Barbara Cooper, Corporate Director of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981
<b>Supporting documents</b> FED entry	
<b>Reference No:</b> 15/00058	<b>Key Yes</b> <b>Reason if Key Decision:</b> KCC Waste Management is the statutory waste disposal authority for Kent, and has an obligation in law to provide for the disposal of municipal waste. The services provided under these contracts will be to receive, bulk-

	<p>manage and transport waste to the Allington Energy from Waste facility or another nominated facility. This ensures waste to landfill is reduced as per KCC's commitments under the Kent Joint Municipal Waste Management Strategy.</p> <p>Financial Implications: The estimated cumulative value of these contracts is £5m and is included in the Budget.</p> <p>Legal Implications: Provision of such disposal services is a legal obligation under the Environmental Protection Act 1990, and other related legislation.</p> <p>Equality Implications: An Equalities Impact Assessment (EQIA) has been carried out and no equality implications have been identified as this is not a customer facing service. The provision of disposal services contracts is covered within the Service Level Business Plan 2015/16</p>
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**Procurement of waste transfer facilities for Canterbury City Council and Thanet District Council**

To seek agreement from the Cabinet Member that contracts for the provision of Reception, Bulking and Transport of Residual Waste (Canterbury and Thanet Area) for final disposal at the Allington Waste to Energy Facility or other nominated facilities be agreed and that the award be delegated to the Director following the evaluation of tenders.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:** Not before September 2015

**FURTHER INFORMATION**

KCC Waste Management is the statutory waste disposal authority for Kent, and has an obligation in law to provide for the disposal of municipal waste. The services provided under these contracts will be to receive, bulk-manage and transport waste to the Allington Energy from Waste facility or another nominated facility. This ensures waste to landfill is reduced as per KCC's commitments under the Kent Joint Municipal Waste Management Strategy.

Financial Implications: The estimated cumulative value of these contracts is £5m and is included in the Budget.

Legal Implications: Provision of such disposal services is a legal obligation under the Environmental Protection Act 1990, and other related legislation.

Equality Implications: An Equalities Impact Assessment (EQIA) has been carried out and no equality implications have been identified as this is not a customer facing service.

The provision of disposal services contracts is covered within the Service Level Business Plan 2015/16	
<b>CONSULTATION</b>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> David Beaver, Head of Network Management and Performance david.beaver@kent.gov.uk	<b>Lead Director:</b> Barbara Cooper, Corporate Director of Growth, Environment and Transport, Roger Wilkin, Interim Director of Highways, Transformation and Waste barbara.cooper@kent.gov.uk, roger.wilkin@kent.gov.uk Tel: 03000 415981,
<b>Supporting documents</b> Equality Impact Assessment Signed FED	

**OCTOBER 2015 BY CABINET**

<b>Reference No:</b> 15/00030	<b>Key Yes</b>
<b>Reason if Key Decision:</b>	
<b>KCC's Voluntary and Community Sector Policy</b>	
Following public consultation, to agree and adopt a KCC's VCS Policy	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Community Services <b>Expected Date:</b> September 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
Public consultation is planned from mid March and will run for 12 weeks in line with the Kent Partners Compact. The consultation will involve an online questionnaire and deliberative events.	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> David Whittle, Director of Strategy,	<b>Lead Director:</b> David Cockburn, Corporate Director

Policy, Relationships and Corporate Assurance david.whittle@kent.gov.uk Tel: 01622 696969	Strategic & Corporate Services david.cockburn@kent.gov.uk Tel: 01622 221992
<b>Supporting documents</b>	

<b>Reference No:</b> 15/00057	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Drainage and local flood risk policy statement to support new statutory role</b>	
Adoption of policy statement	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> Not before November 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
A consultation will take place from 10 June to 24 July 2015	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Bronwyn Buntine, Sustainable Drainage Engineer bronwyn.buntine@kent.gov.uk	<b>Lead Director:</b> Paul Crick, Director of Environment, Planning & Enforcement paul.crick@kent.gov.uk
<b>Supporting documents</b>	

## NOVEMBER BY CABINET

<b>Reference No:</b> 14/00150	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Establishment of a Property &amp; Infrastructure Support Local Authority Trading Company (LATC)</b>	
The establishment of a local authority trading company to deliver property services for East Kent and other clients	

DECISION DETAILS	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> October 2015	
FURTHER INFORMATION	
CONSULTATION	
<p>The proposed decision has previously been considered by the Policy and Resources Cabinet Committee on 10 July 2014 and the Cabinet has also endorsed the proposal.</p> <p>The Trading Activities Sub-Committee will also be consulted</p>	
Further information or to make representations	
<b>Lead officer:</b> Susan Swaffer, FtC Property Programme Lead susan.swaffer@kent.gov.uk	<b>Lead Director:</b> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151
Supporting documents	

**LOCAL TRANSPORT STRATEGIES: DATES TO BE CONFIRMED IN LINE WITH DISTRICT TIMETABLES TO BE TAKEN BY CABINET MEMBER**

<b>Reference No:</b> 12/01923 Individual plans will be numbered 12/01923 (a) (b) (c) etc. Canterbury Local Transport Plan	<b>Key Yes</b> <b>Reason if Key Decision:</b> The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.
Local Transport Strategies - Approval - Various. Current decision: Canterbury LTS	
<p><b>Update July 2015</b>  <b>Decision taken</b></p> <p><b>Update June 2015</b>  <b>Proposed decision published for comment 24 June 2015</b></p> <p><b>Update April 2015</b>  <i>Decision considered and endorsed by the April 2015 Environment and Transport Cabinet Committee</i></p>	



**Decision deferred as issues brought to the attention of the Cabinet Member during the proposed decision publication period are resolved.**

**Update 17 February 2015:**

*Proposed decision to endorse the principles set out in the Canterbury Local Transport Plan published.*

**Update 4 February 2015:**

*The Canterbury Local Transport Strategy was considered and the principle endorsed by the Environment and Transport Cabinet Committee in December 2014. A formal decision will now be taken by the Cabinet Member which will set out the terms of the support for the strategy.*

To agree various local transport strategies.

The strategies will 'Help the 'Kent Economy Grow' and 'Tackle Disadvantage' by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.

Impacts / Costs and risks of proposed decisions:

The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2015. The appropriateness and deliverability of each strategy will be an important consideration in the inspector's decision on the soundness of the Plan as a whole.

The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:** Not before February 2015

**FURTHER INFORMATION**

The decisions are likely to be significant in terms of their effects on communities living

or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

## CONSULTATION

### Canterbury LTS:

The Canterbury LTS was considered by the Canterbury JTB in October 2014 and the KCC Environment and Transport Cabinet Committee in December 2014.

The agenda, papers and minutes can be viewed on the Canterbury City Council website by clicking the link below:

<http://democracy.canterbury.gov.uk/ieListDocuments.aspx?CId=126&MId=9769&Ver=4>

Alongside the Local Plan regulation 18 and 19 consultations conducted by the District Councils, the each Local Transport Strategy will be considered by the relevant JTB and the KCC Environment and Transport Cabinet Committee before being formally agreed by the Cabinet Member.

## Further information or to make representations

### Lead officer:

Sally Benge, Strategic Transport and Development Planning, Peter Rosevear, Senior Transportation Engineer, Chad Nwanosike, Strategic Transport and Development Manager, Paul Lulham, Transport Planner, Ruth Goudie, Strategic Transport and Development Planner  
sally.benge@kent.gov.uk,  
peter.rosevear@kent.gov.uk,  
chad.nwanosike@kent.gov.uk,  
paul.lulham@kent.gov.uk,  
ruth.goudie@kent.gov.uk  
Tel: 01622 798471, , Tel: 01622 221615,

### Lead Director:

Mike Austerberry, Interim Corporate Director, Growth, Environment & Transport  
mike.austerberry@kent.gov.uk

## Supporting documents

## DEFERRED

Reference No: 14/00139

### Key No

**Reason if Key Decision:** Financial Implications: KSAS is currently funded by £3.4m from central government but this funding is not ring fenced and at the present time the government funding is intended to

	<p>cease at the end of 14/15.</p> <p>Legal Implications: Following legal challenge in September 2014, by another local authority, the government is reconsidering the national funding of local welfare provision. The outcome of this review is expected in December in the provisional local government finance settlement.</p> <p>Equality Implications: An Equality Impact Assessment will be carried out and will be ready for the Cabinet Member to consider in advance of the Key Decision.</p>
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**Kent Support and Assistance Service - future of service**

To agree the future of the Kent Support & Assistance Service (KSAS) after April 2015.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:**

**FURTHER INFORMATION**

Financial Implications: KSAS is currently funded by £3.4m from central government but this funding is not ring fenced and at the present time the government funding is intended to cease at the end of 14/15.

Legal Implications: Following legal challenge in September 2014, by another local authority, the government is reconsidering the national funding of local welfare provision. The outcome of this review is expected in December in the provisional local government finance settlement.

Equality Implications: An Equality Impact Assessment will be carried out and will be ready for the Cabinet Member to consider in advance of the Key Decision.

**CONSULTATION**

The Adult Social Care & Health Cabinet Committee considered the matter, including potential long term options in July and December 2014.

The same Cabinet Committee received an update in July 2015 which recommended that no change be made to current provision at this time.

<b>Further information or to make representations</b>	
<b>Lead officer:</b> Melanie Anthony, Commissioning and Development Manager melanie.anthony@kent.gov.uk Tel: 01622 694937	<b>Lead Director:</b> Mark Lobban, Director of Commissioning mark.lobban@kent.gov.uk
<b>Supporting documents</b>	
<b>Reference No:</b>	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Sandwich Highways Depot</b>	
<p><b>Update 09/03/2015:</b> <b>DEFERRED: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value is secured; surveys are being carried out with a view to marketing the site in the future dependent on the outcome of those surveys.</b></p> <p>Latest Update: 19/05/2014: Decision due date changed from 23/12/2013 to 'Not before' 01/11/2014. REASON: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value for the site is secured. Options appraisal work is underway and this work is expected to take approx. 6 months, therefore an expected decision date is set for November.</p> <hr style="border-top: 1px dashed red;"/> <p>To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme.</p> <p>To seek approval to identify and progress with the acquisition of a new site for the service.</p> <p>The Director of Property and Infrastructure Support will be authorised to finalise terms for both the disposal and acquisition of a new site.</p> <p>This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.</p> <ul style="list-style-type: none"> <li>• Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.</li> <li>• Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.</li> <li>• Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.</li> </ul> <p>The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are</p>	

adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

#### DECISION DETAILS

**Decision Maker:** Cabinet Member for Corporate & Democratic Services  
**Expected Date:**

#### FURTHER INFORMATION

#### CONSULTATION

The matter was considered by the Property Sub Committee of the Policy and resources Cabinet Committee at its meeting on 27<sup>th</sup> February 2013. The proposed decision was endorsed by the Committee.

The report to committee was exempt from publication and consideration of it took place in private.

Public minutes can be viewed by clicking on the link below:

<https://democracy.kent.gov.uk/documents/g5176/Printed%20minutes%2027th-Feb-2013%2014.00%20Property%20Sub-Committee.pdf?T=1>

#### Further information or to make representations

**Lead officer:**  
Mark Cheverton, Asset Management Surveyor  
mark.cheverton@kent.gov.uk

**Lead Director:**  
Mike Austerberry, Interim Corporate Director, Growth, Environment & Transport  
mike.austerberry@kent.gov.uk

#### Supporting documents

**Reference No:** 12/020231

**Key No**  
**Reason if Key Decision:** Not a key decision

#### Eden Centre Lease

**LATEST UPDATE:**  
19/05/2014 - Decision due date changed from 01/03/2014 to 01/01/2015.  
**REASON:** The decision remains at the earliest stages of investigation and options appraisal. A further review will take place in January 2015 when a decision pathway will be identified and the proposed decision updated further.

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**To seek agreement to the principle of granting a long lease to a charitable community interest company or similar vehicle, of The Eden Centre, Four Elms**

**Road, Edenbridge.**

The proposal directly links to Bold Steps for Kent, putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.

The impact of the decision will be that KCC will have less control of the management and operation of the centre as they would become the responsibility of a third party.

Risks identified are:

- Reliance on the professionalism of the trustees to deliver a successful facility, agreeing with all partners a financial model for the charitable vehicle
- Reputational damage to KCC if the charitable vehicle were to fail
- Obtaining buy in from all community groups in occupation to form trust
- Untried and untested model
- Level of income generation from the centre which could go to the charitable vehicle is currently unknown as a new facility
- Continued KCC ownership of a non-core asset
- Officers may be unable to get agreement from stakeholders, charitable vehicle does not prove financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Corporate & Democratic Services  
**Expected Date:**

**FURTHER INFORMATION**

Not a key decision

**CONSULTATION**

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

**Further information or to make representations**

**Lead officer:**

**Lead Director:**

Rebecca Spore, Director of  
Infrastructure  
rebecca.spore@kent.gov.uk  
Tel: 01622 221151

**Supporting documents**

<b>Reference No:</b> 14/00159	<b>Key Yes</b> <b>Reason if Key Decision:</b> Expenditure or savings of more than £1m
<b>Proposal to expand Bysing Wood Primary School</b>	
To expand Bysing Wood Primary School from 1FE to 2FE.	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Expected Date:</b>	
<b>FURTHER INFORMATION</b>	
Expenditure or savings of more than £1m	
<b>CONSULTATION</b>	
To be discussed at a future meeting of Education and Young People's Services Cabinet Committee Local Member for Faversham, Tom Gates, to be consulted	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Marisa White, Area Education Officer - East Kent, Kevin Shovelton, Director Education Planning & Access marisa.white@kent.gov.uk, kevin.shovelton@kent.gov.uk Tel: 01227 284407,	<b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550
<b>Supporting documents</b>	
<b>Reference No:</b> 13/00038	<b>Key No</b> <b>Reason if Key Decision:</b> Not a key decision
<b>Joint Transportation Boards - Agreement and Governance</b>	
<p><b>Latest Update:</b> <b>Decision due date changed from 01/06/2013 to 22/07/2014.</b> <b>REASON: Negotiations continue between the relevant stakeholders to amend the agreement relating to JTB's.</b></p> <p>-----</p> <p>To seek approval of an updated Joint Transportation Board (JTB) Agreement with District Councils.</p> <p>The existing agreement is out of date and needs to be revised to reflect changes to</p>	

the County Council's constitution.

In addition amendments will be sought to the voting rights of Parish Council representatives as per the recommendations of Kent Association of Local Councils and endorsed by the EHW Cabinet Committee in December 2013.

BS4K - JTB's are an important local mechanism for discussing highway/transport matters. In this context, JTBs meet Kent County Council's Localism Agenda.

There are no impacts, costs or risks relating to the proposed decision

#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:**

#### **FURTHER INFORMATION**

Not a key decision

#### **CONSULTATION**

All JTBs will be consulted on the proposals before the decision will be put to the Cabinet Member for EHW.

The consultation will take place February/March 2013 JTB meetings

An Equalities Impact Assessment will not be conducted

All County Members will be informed

The matter has been considered and the recommendations endorsed by the Environment, Highways and Waste Cabinet Committee at its meeting of 10 January 2013.

The matter is not referred to in the Business Plan or Medium Term Capital programme

#### **Further information or to make representations**

**Lead officer:**

David Hall, Future Highways Manager  
david.hall@kent.gov.uk  
Tel: 01622 221081

**Lead Director:**

Mike Austerberry, Interim Corporate Director, Growth, Environment & Transport  
mike.austerberry@kent.gov.uk

#### **Supporting documents**



**ABANDONED**

<b>Reference No:</b> 14/00159	<b>Key Yes</b> <b>Reason if Key Decision:</b> Expenditure or savings of more than £1m
<b>Proposal to expand Bysing Wood Primary School</b>	
To expand Bysing Wood Primary School from 1FE to 2FE.	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Expected Date:</b>	
<b>FURTHER INFORMATION</b>	
Expenditure or savings of more than £1m	
<b>CONSULTATION</b>	
To be discussed at a future meeting of Education and Young People's Services Cabinet Committee Local Member for Faversham, Tom Gates, to be consulted	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Marisa White, Area Education Officer - East Kent, Kevin Shovelton, Director Education Planning & Access marisa.white@kent.gov.uk, kevin.shovelton@kent.gov.uk Tel: 01227 284407,	<b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550
<b>Supporting documents</b>	
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#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:**

#### **FURTHER INFORMATION**

Not a key decision

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#### **Supporting documents**



**ABANDONED**